



Lake Norman Charter Board Meeting Minutes

Open Meeting Minutes

December 1, 2016

General Meeting

Attending: Steve Jones-Board Vice Chair, Anna Blackwelder, Ricky Jones, Cynthia Busch, Sherry Latten, Rick Buckler, Shannon Stein – Superintendent

Meeting Called to Order by Steve Jones at 7:00 PM

Motion to approve the November minutes by Ricky Jones, Anna Blackwelder seconds, motion carries

I. Support Organizations

- A. PTO: None
- B. Athletic Boosters: Matt recognizes the following fall sports;
 - i. Men's Cross Country – 2A Men's Cross Country 2016 Champions, first state title for the men's cross country and for a men's team at Charter
 - ii. Tennis – 2A Women's Tennis 2016 Champions (three years in a row), 51 and 0 currently, 4 girls made it to the finals, and Olivia Archer won for singles. The team took 6 out of 4 trophies home, and Olivia Archer won Big South Player of the Year.

II. Superintendent's Report

- A. Recognition of Theater
 - i. Regional Awards (both play received a superior rating)
 - a) Festival Spirit – Cast
 - b) Excellence in Live Music – Patrick Dukes, Christian and Edward Sturt
 - c) Excellence in Design – Anita Hendricks and Ben Sizemore
 - d) Excellence in Acting – Ben Sizemore and Aaron Allen
 - e) Achievement Ensemble Acting – Cast
 - f) Excellence in Directing – Cody Willets
 - g) Distinguishing Play – That's Not How I Remember It
 - ii. State Awards
 - a) Festival Spirit – Cast
 - b) Excellence in Acting – Harry Manzs
 - c) Excellence Ensemble – Cast
 - d) Excellence in Design and Production – Ben Sizemore
 - e) JW Parker Award in Excellence in Directing – Cody Willets (top director in the state)
- B. Introduction of the new resource officer, Officer Bononno.
- C. Charter is 1 out of 10 charters chosen for a pilot to test the new HR software. In the past, charters were not allowed to use the state-wide hiring system.
- D. New Website – redirected the site to be more geared to prospective parents, colleges, and the outside community. There is a search bar where you can determine where you want to go, global icons, and a responsive template. Urgent messages can also be included to make sure important information is being read.

- E. Knight's Find – \$62,000 and trying to promote the reoccurring gifts from our families.
- F. Lottery is currently at 2,735 applications.

III. Finance Update

- A. Audit has been submitted and Potter and Company will meet with the Finance Committee in January.
- B. The Average Daily Membership came back more favorably than predicted allowing for the 2% staff raise budgeted in the 2016-2017 budget.

IV. Old Business

A. Strategic Planning Committees

- i. Global Diversity and Inclusion – Getting ready to launch a new teacher on-line education program in the spring and looking for ways to introduce students to global career opportunities. The group asked the students to look at the way they use social media in regards to diversity and inclusion.
- ii. College Counseling – The newsletter went out in October. They are currently using a Schoology college group and Twitter to post information about scholarships, college visits, and off campus opportunities. Due to the Invest in Excellence fund from last year, having a third full-time counselor has been very beneficial especially with the 10th grade meetings. They can now hold individual meetings rather than group meetings. This allows for a more specialized discussion. Mr. Eastwood will be participating on the Counselor Advisory Board for East Carolina University. In the process of working with a math teacher in regards to a finance class.
- iii. Technology – They are getting close to coming to the board with a formal recommendation for next year. Tentatively, the recommendation will include that the middle school will stay with iPads and the high school will all go to laptops. They ended the 7th grade pilot program. The committee did explore using MacBooks but they were too expensive and did not correlate with the platform competency set in place. They are suggesting to hold off the refreshing of the 6th grade iPads until year two.
- iv. Elementary School Update – They started mass grading and in the second review with the site plan. They are hoping to have this approved by December 19th. The modular plan review has been submitted. Having some challenges with the irrigation, but hoping to have this seeded before deep winter sets in. There was a great turn out at the prospective parent meeting for the elementary school. Roughly 500 people were there. Michelle is busy setting up interviews. She currently has 60 interviews and 30 applications for the front desk. She will interview for 15 positions.

V. New Business

A. 2017-2018 School Calendar

- i. Very similar to last year's calendar
- ii. 22nd of September, 21st of November and 16th of February will be E-Learning Days.
- iii. Tried to follow CMS's schedule closely – extra day off for Thanksgiving, one day less for Winter break, Spring break is the same, and a full day for PD for the conference in the winter.

Motion by Ricky Jones seconded by Sherry Lateen to approve the 2017-2018 School Calendar; motion passed

B. Exempt vs. Non-Exempt Policy

Motion by Rick Buckler to approve the Exempt vs. Non-Exempt Policy; Ricky Jones seconds, motion carries.

C. Employee Reference Policy

Motion by Cynthia Busch to approve the Employee Reference Policy, Ricky Jones seconds, motion carries.

Motion to move into closed session NC General Statute 143-318.11(a)(6) by Steve Jones, seconded by Sherry Latten, motion carried at 8:49PM

Motion to move into open session by Cynthia Bush, seconded by Sherry Latten, motion carried at 9:28 PM

Motion to adjourn by Cynthia Bush, seconded by Ricky Jones, motion carried at 9:29PM